

FOL Executive Board Meeting Minutes, 5/2/19.

Welcome

In attendance: Sarah Groleau, Donna-Marie Tung, Anne Cunningham and Harriet Fishman.

Old Business:

Secretary's Report. Harriet Fishman

Motion made and minutes from the February 6, 2019 Executive Meeting approved unanimously.

After a follow-up discussion regarding Officers and Director's Liability Insurance, the Executive Committee will not recommend purchasing such insurance. The reason: it is our understanding this insurance is more appropriate for non-profits with a larger budget and/or a smaller board than ours.

Treasurer's Report. Anne Cunningham

Review YTD and corrections

No issues regarding YTD numbers

"Supplies" are recorded as \$160 on its own line item and "Publicity" has increased by \$12. Motion to recommend approval of the changes was made by Sarah and seconded by Harriet. Approved unanimously.

Elizabeth has requested an additional \$104 to attend the Association of Rural and Small Libraries conference in Burlington, Vermont. To arrive at this request, Elizabeth decreased her food budget by \$25.

Recommendation: the Board approve the Supplemental Budget as described above.

Update on cash management and implementation

Fidelity holds the funds. We will evaluate other institutions per our obligation to review this every 3 to 5 years.

Trustee's supplemental request

Passes Program

We reviewed Elizabeth's requests with an eye towards usage. *Recommendation: the Board continue to purchase passes from Castle in the Clouds (\$250), Remick Farm (\$50), Squam Lake Science Center (\$300) and Libby Museum (free) and add the purchase of a pass to the Mt Washington Valley Children's Museum (\$150)*

The pros and cons of purchasing a Kanopy Streaming Video Service for the library were discussed. *Recommendation: the Board authorize an expense of up to \$500 for the Kanopy service, payment to be made in \$100 increments.* Elizabeth will be asked to monitor usage (just like Netflix) so that we know whether and at what rate the service is being used and to provide a strategy to promote this service to our patrons.

New Business**Agenda for Saturday's Board Meeting**

Sarah reviewed the agenda for the meeting.

Ducky Day

Details discussed.

Old Home Week

Details discussed.

Program Coordinator

With the resignation of the coordinator, discussion centered on whether we might locate a replacement or ask folks to volunteer for 1 event per year. We concluded the latter might be an easier solution. Donna volunteered for 1 event!

Volunteer Event

Dinner will be held at Anne's home on August 14 at 6:00. Donna and Harriet will assist Anne with calls.

Other

Next Executive Committee Meeting: 10/17/19 @ 2:00pm.

Next Friends of the Library Board Meeting: 11/9/19 @ 10:00am.

Respectfully submitted,
Harriet Fishman