

Freedom Public Library Trustees Meeting
Thursday October 25, 2018 Minutes

Present: Chuck Brooks, Chair; Jayne Britton, Treasurer; Paul Mathieu, Secretary;
Elizabeth Rhymer, Librarian; Maureen Elliot, Alternate

The meeting was called to order at 3:35.

The September 2018 minutes were read. A motion to accept the September 2018 minutes was seconded and approved.

The financial reports were presented by Chuck and Jayne. The amounts do not reflect a recent deposit of circa \$6700 of Friends of the Library support. A motion to accept the financial report was seconded and approved. The manifest was signed.

Evaluation of the director

Chuck will research a protocol to be used as an annual Director's evaluation method.

Lighting payment update and payment options

The walk-through has not been completed yet. The cost is circa \$7410. The trustees agree to use CD money if needed to pay for the upgrade after the walk-through is completed. Jayne and Chuck will continue to work with the town selectmen to access trust fund money for this expenditure. If the CD is used to pay the bill and the trust fund money is subsequently released, the trust fund reimbursement will be deposited into the money market account to be more accessible than a CD would be. Chuck will cut the check against the CD account if needed; Jayne will spearhead the conversation with the selectmen.

Fall Cleanup

Winston Morrow is willing to assume the grounds keeping contract through the remainder of the year at cost reflecting his hourly rates. A motion to approve contracting with Winston Morrow for the remainder of the grounds keeping contract for 2018 was seconded and approved.

Friends of the Library funding request

Elizabeth presented draft budget figures for programs, materials and conferences that meet the funding areas that the FOL is able to support. A motion to request funding from the Friends of the Library in the amount of \$9784.99, plus a supplementary figure of approximately \$75.00 was seconded and approved. Jayne will communicate the request with the FOL board.

The board agrees to a budget workshop on Friday November 2 at 3:30.

The board agrees to a monthly meeting on November 29 at 3:30.

The board will be represented at the Friends of the Library's November 3rd meeting.

At 4:48pm Chuck made a motion in accordance with RSA 91-A:3, IIa that was seconded by Jayne to go into non-public session. The Chuck, Jayne and Paul voted in favor. The Library director's salary and performance were discussed.

At 5:00pm Chuck made a motion in accordance with RSA 91-A:3, IIa that was seconded by Paul to return to public session with Paul,, Chuck and Jayne voting in approval.

Meeting adjourned at 5:04pm.