

Freedom Public Library Trustees Meeting
Thursday December 21, 2017 Minutes

Present: Chuck Brooks, Chair; Laura Robinson, Treasurer; Paul Mathieu, Secretary;
Elizabeth Rhymer, Librarian

The meeting was called to order at 3:36.

Trustees set the meeting agenda

The minutes from November 30, 2017 were reviewed. A motion to accept the Nov 30 minutes was seconded and approved.

Laura presented the Financial report starting with reviewing the Profit and Loss statement. She did not have time to update all the reports to reflect a deposit from the Town of Freedom that was received today. She reported a \$25 donation had been received. She presented Budget vs. Actual figures. There is still unspent money available to upgrade accounting software and to purchase program supplies for a new program Chris is developing. The manifest was signed. A motion to accept the Financial report was seconded and approved. A motion to accept the \$25 unanticipated gift was seconded and approved.

Elizabeth presented her Director's report.

New Member Search

A trustee to serve as treasurer is still needed. Chuck and Paul will contact prospective candidates.

The 2018 holiday schedule was determined. Holidays will include: Jan 2, May 26, July 4, Sept 1, Oct 6, Nov 22 & 23, Dec 25 and 26, and anticipating Jan 1 and 2 in 2019.

Policy reviews:

Discussion of the Circulation policy was tabled until 2018, closer to its 3-year anniversary.

The meeting room use policy was reviewed and revised. Elizabeth will make alterations to the policy for approval in January.

The Unaccompanied Child Policy was reviewed.

The meeting adjourned at 4:51pm.

The next meeting date was agreed to be January 25th.