

Freedom Public Library Trustees Meeting
Thursday February 15, 2018 Minutes

Present: Chuck Brooks, Chair; Laura Robinson, Treasurer; Paul Mathieu, Secretary; Elizabeth Rhymer, Librarian Jayne Britton alternate

The meeting was called to order at 3:30.

The minutes from January 25, 2018 were reviewed. A motion to accept the January 25, 2018 minutes with minor edit was seconded and approved.

Laura presented the treasurer's report. Bank balances will be enough to cover bills and payroll until we receive the town allocation in March for the fiscal year that began Jan 1.

A motion to accept the Treasurer's report was seconded and approved. The manifest was signed.

Elizabeth presented her Director's report. Elizabeth has been in conferences where other library's by-laws are discussed. She would like assistance ensuring that our by-laws are complete and readily accessible for reference purposes. Chuck and Elizabeth will review the location and completeness of the bylaw records and report to the board at the March meeting.

New board member search- Jayne agreed to seek election to the open position to be created when Laura's term expires in March. She will run as a write-in candidate as the registration period for inclusion on the ballot has ended. The search now is refocused to seek a replacement for Jayne as alternate.

LED lighting replacement- Jayne reported that the Rotary club may be willing to support our lighting replacement with grant money. The Library may need to wait to make that application in the Rotary Club's new fiscal year if the estimate for the lighting replacement takes much longer to complete.

Thank you to Laura for her dedication to our board as she completes her term as treasurer. Good luck with future endeavors! Laura has prepared records and files for Chuck who will assume treasurer duties when Laura's term expires.

Policy review postponed. Chuck will review policies in need of review and determine if they can be clustered by purpose to make review more organized. The review schedule will be adjusted to a three-year cycle.

RFPs for spring-fall groundskeeping will be completed in March to have for the April meeting.

Freedom voting day will be March 13th.

Next meeting date 3-15-18.

Meeting adjourned at 4:47.