

Freedom Public Library Trustees Meeting  
Thursday November 17, 2016 Minutes

Present: Chuck Brooks, Chair; Laura Robinson, Treasurer; Paul Mathieu, Secretary; Elizabeth Rhymer, Librarian

The meeting was called to order at 3:38.

Treasurers report

Laura reviewed the Profit and Loss and Budget vs. Actual reports

The board accepted a donation of \$50.00 in memory of Elisabeth Towle. The board also approved an unanticipated gift of \$250.

Laura listed the printer table sale price in the budget figures. \$4000 were received from the Friends of the Library. Kidder funds have been expended.

The treasurer's report was approved

The manifest was signed

The October minutes were reviewed and approved

The Librarians Report

In the librarian's report, Elizabeth reports good attendance at a number of events since the October Board meeting. Halloween events, One Book One Valley, Friends of the Library programs on fermentation and a speaker on the Camino de Santiago, and the Pizza and Movie night. Additionally, Chris is starting up a Dungeons and Dragons game and planning a teen overnight.

The weeding of the adult non-fiction section has begun. There are fewer volunteers with availability presently due to health challenges and a newborn among our volunteers' families.

The board discussed a new part time position at the library. A motion to approve adding to our budget request to the town selectmen for 2017 for up to 200 hours at \$12.00 per hour for the contractual services of a paraprofessional for library service was approved.

The board reviewed a proposed budget that Laura had prepared for 2017. A number of revisions were discussed. The board set a date for the final budget review for December 8 at 3:30 PM. The board agrees to further discuss developing a computer replacement schedule.

The board reviewed the Friends of the Library meeting outcomes. The FOL will pay for transportation, lodging and meals for conferences but not conference fees. They would like to see a lending policy for equipment lent to patrons with a focus on liability for damage that may occur to library equipment. Chuck reviewed his discussion with selectmen's office about liability. FPL is covered for damages only while equipment is on FPL grounds. FOL may be willing to pay for a rider on the insurance for equipment loaned out. The FOL declined

providing funds for the proposed window replacements. The FOL suggested more research be done to find grant monies for FPL benefit.

The board reviewed the Collection Development and Circulation Policies. The Circulation policy was amended and approved.

The board set a date for the final budget review and December Board Meeting for December 8 at 3:30 PM.

The board adjourned at 5:58 PM.