

Freedom Public Library Trustees Meeting
Thursday February 16, 2017 Final Minutes

Present: Chuck Brooks, Chair; Laura Robinson, Treasurer; Paul Mathieu, Secretary;
Elizabeth Rhymer, Librarian

The meeting was called to order at 3:33.

The January 19 minutes were reviewed, edited and approved.

Librarian's Report

Elizabeth reports continued quality work by Chris. The monthly teen program has had poor attendance. They will try one more month with a high interest activity (laser tag) and if attendance does not improve, postpone further teen nights until summer. Dungeons and Dragons is going well. Chris has refined the volunteer activities description to reflect current practices better. Volunteer recruitment has yielded some new people for the team. There has been good snow clearing in light of extensive snowfall the last two weeks. After school and Pizza and Movie nights are well attended. Calendar info includes a conference and some vacation time for Elizabeth and Chris over the next two months. Elizabeth has applied for a Lincoln Center for the Performing Arts Free Screenings account.

A motion to reimburse Elizabeth for an upright vacuum she purchased was approved.

The draft telescope lending policy (with lending form) was reviewed, amended and approved.

The front vestibule project is partially completed with a new ceiling light installed and East wall shelving installed and anticipating final finish. The project will continue with West side improvements and flooring in the coming weeks.

Treasurer's report

Laura reviewed the Profit and Loss report.

The treasurer's report was approved.

The manifest was signed.

Laura will send the Budget vs Actual report to board members by email

Alternate trustees were discussed. Chuck will recruit a member, with Paul to recruit another person if Chuck's candidate declines.

Elizabeth presented the draft Volunteer Description and registration form. The board edited it and approved it.

The board discussed the development of the job description for the contracted library assistant.

The next meeting will be March 16 at 3:30.

Adjourned by consensus at 5:30.