

Freedom Public Library Special Meeting
Tuesday March 7, 2017 Final Minutes

Present: Chuck Brooks, Chair; Laura Robinson, Treasurer; Paul Mathieu, Secretary;
Elizabeth Rhymer, Librarian

The meeting was called to order at 4:38.

To discuss applying for a grant from USDA Rural Development to help fund the library's window replacements.

Town needs to approve grant and is the ultimate recipient as owner of the building

Audit info from the town is needed for the app

Town's 2016 Profit and Loss statement is needed

We have \$10,000 in an expendable fund with the town which will go to 12,500. Need to estimate what should be kept in the fund for emergency funding such as new furnace. Replacement estimates for heating and ventilation system replacements will be requested from contractors to ensure we maintain adequate reserves

The replacement may be funded by a combination of this USDA grant, and liquid assets of the library including the aforementioned town fund

Need to know the grant timelines

Laura will ask Karen to get on the selectman's agenda for the meeting on 3/13 and will introduce the topic at that meeting

Website upgrade:

A motion to authorize Elizabeth to Contract with Piper Mountain Web to upgrade the FPL website, for which Elizabeth has a cost estimate of \$325, was seconded and approved after discussion.

Adjourned 5:11.

Submitted 3/7/17

Paul Mathieu, Secretary