

# **FREEDOM PUBLIC LIBRARY**

www.freedompubliclibrary.org  
38 Old Portland Road, PO Box 159  
Freedom, NH 03836  
(603) 539-5176

## **INVITATION TO BID LIBRARY GROUNDS MAINTENANCE CONTRACT SCOPE OF WORK**

Grounds maintenance for the Freedom Public Library located at 38 Old Portland Road, Freedom, New Hampshire will include the following:

- Turn on the sprinkler system in the spring including checking sprinkler heads, setting timer, removing dirt/debris from outside electrical connection boxes, checking main panel, etc.
- Shut down the sprinkler system in the fall including blowing out sprinkler system to remove all water, removing batteries from panel, disconnecting electrical connections, turning off valves, etc.
- Spring cleanup:
  - Edge all flower beds
  - Rake lawn and beds, remove leaves
  - Add bark mulch (brown or black) up to three (3) yards – you supply the material
- Mow and trim lawn weekly or as needed
- Fall cleanup:
  - Rake and remove leaves two times in the fall
- Lime and fertilize (organic) once a year; plant grass seed for bare spots in the lawn in the spring and as needed – you supply the material
- All work must be performed during non-Library hours

This is a 3-year contract subject to annual review. Bids must include the entire cost of the work provided as one cost. Bidders must provide proof of insurance. The contractor shall provide a monthly bill to the Library in arrears. The Trustees reserve the right to reject any and all bids with or without cause.