

Freedom Public Library Trustees Meeting  
October 29, 2019 Minutes

Present: Chuck Brooks, Chair; Paul Mathieu, Secretary; Elizabeth Rhymer, Director; Jayne Britton, treasurer; Maureen Elliott, Alternate

The meeting was called to order at 2:38.

#### Minutes

The minutes of the September 26, 2019 Monthly meeting were approved with minor editing.

#### Financial Reports

Jayne presented the financial reports.

\$1000 of unanticipated income from the Morrow Trust will be listed as Other Income. It is offset by \$1000 in expense for the 1000 books program.

The disposition of the Williams CD was discussed. Chuck is working to finish the transfer of the remaining funds to the regular checking account. A motion to authorize Chuck to transfer the remaining Williams CD funds to the checking account was seconded and passed.

Jayne distributed a first rough draft of the 2020 budget. She will present a three column version with 2019 budget, 2019 actuals-plus-projected, and 2020 proposed.

A motion to accept the financial reports was seconded and passed.

#### Director's Report

Elizabeth requests Thanksgiving week off. The contractor for snow clearing will continue at the rate of \$45.00 per storm this winter. Clarification and communication is needed to ensure outdoor plant pruning is done by the correct provider- Mountain Garden Club or our landscape contractor. Chuck will follow up with the Mountain Garden Club and the landscaper. Chuck will also follow up on the approved, uncompleted gutter work anticipated this fall.

A motion to extend holiday pay for Amanda as the holidays come up, and conditional upon her continuation of 20 hours or more of weekly work hours, was seconded and passed.

Next meeting: November 5 at 3:30- budget preparation

Next monthly meeting- November 12 at 3:30

At 5:30pm, a motion by Chuck and seconded by Paul to go into non-public session in accordance with RSA 91-A:3II(a) the dismissal, promotion or compensation of an employee passed with Paul, Jayne and Chuck all voting in favor.

At 5:36pm, a motion by Chuck and seconded by Paul to return to public session in accordance with RSA 91-A:3II(a) the dismissal, promotion or compensation of an employee passed with Paul, Jayne and Chuck all voting in favor.

Adjourned 5:37pm