

Minutes from Freedom Friends Of the Library Board Meeting, 5/4/19

Welcome

In attendance: Sarah Groleau, Donna-Marie Tung, Anne Cunningham, Harriet Fishman, Lee Fritz (Emeritus), Diane Claveau, Shauna Aisenberg, Miriam Englund, Judy Kucera, Dann Lewis, Irene Hooper, and Joanne Haley.

Also attending were 3 Trustees: Maureen Elliott, Paul Mathieu and Chuck Brooks. Finally, Elizabeth Rhymer, Library Director, was present.

Secretary's Report. Harriet Fishman

With the spelling correction of Terri's name (See Committee Reports, Art Displays), Motion to Approve Minutes from the November 3, 2018 meeting made by Anne and seconded by Irene. Approved unanimously.

Committee Reports

Bake Sale. Judy Kucera

Judy is looking for big ticket items, more donations and updating/increasing the list of bakers. A request for additional bakers will be advertised via Judy's write up in Sarah's July newsletter and Elizabeth's posting of such a request in the library.

There are 2 corrections in Judy's report.

The first is the date: 2019 and the time: from 10 until noontime.

Book Sale. Claire Tracey

There is an overflow of books in the downstairs room and a significant need to reduce the number of books being stored. Request for MANY banana boxes has been made. Please help. Right now, it is hard to move around in the room.

Should there be a clearance sale? 1 Bag of books for \$1? Or, donations to the food pantry? The rotary club will take children's books; might the school?

The goal is to raise \$1,600.

Programs. Shana Aisenberg

Shana said there have already been 4 programs this year, all of which have received positive feedback and were well attended. At this time, Shana will step aside from chairing this committee. Thanks were offered.

If finding a chair for this committee is difficult, what about having volunteers coordinate, host and publicize one event per year? We discussed the duties for coordinating such an event. They include contacting the speaker, advertising, assisting in room set up, being present until the program ends and communicating with Anne on payment if that is a part of the agreement. Contact Sarah or Elizabeth if you/someone you know is interested in helping with an event.

Book Club. Lee Fritz

There were 16 people who attended the last book club meeting. It is an enthusiastic group. There may be a trip in the offing this spring.

Art Displays. Terri Brooks

Terri Brooks is requesting that we find another person to lead this committee. Please tell Sarah or Elizabeth if you have ideas of whom to ask. Terri has a list of artists that she is happy to share. Thank you Terri.

Passes Program. Sarah Groleau

The Board was informed the Executive Committee recommended the purchase of passes to Castle in the Clouds (\$250), Remick Farm (\$50), Squam Lake Science Center (\$300) and Libby Museum (free). In addition, we will purchase a pass to the Mt Washington Valley Children's Museum (\$150).

Library Director's Report. Elizabeth Rhymer

See attached Report.

Need volunteers for the following: solicit raffle prizes for summer reading, help with the barbeque during OHW (flip burgers, bring grill, et al), promote the passes we are purchasing and Kanopy, bake cookies and volunteer at the front desk. Speak with Elizabeth if you can volunteer for any of the above.

Trustee's Report. Chuck Brooks

Chuck spoke of fine tuning their budget processes and possibly adding 2 new members. This would require Town approval. In addition, with the influx of funds from the Morrow bequest, the trustees have been discussing how to make the best use of these funds and still have easy access to them.

Treasurer's Report. Anne Cunningham

See attached Reports

Review YTD and corrections/Supplemental Request

No issues regarding YTD numbers which reflects our "quiet season".

Elizabeth has requested an additional \$104 to attend the Association of Rural and Small Libraries conference in Burlington, Vermont. To arrive at this request, Elizabeth reduced her food budget by \$25. The line item for museum passes reflects the purchase of the Mt Washington Valley Children's Museum pass and removal of Canterbury Shaker Village pass. The cost of Kanopy (see below) is included, with the understanding that payment will be made in \$100 increments so we can monitor its usage.

We continue to maintain the Rainy Day Fund at a level of ½ of our yearly budget.

Kanopy Streaming Services:

This service has the following streaming services: independent films, some "main steam" movies, documentaries, the "Great Courses", foreign films and children's videos. Log in with your library card (and from your home, for example, so you do not have to appear at the library requesting a (Netflix) disk). Depending upon what you are streaming, borrowing times and charges differ. Kanopy sends an alert to the account holder when the account is getting low. Sarah tried it yesterday and said it worked easily. Publicity shall be through Sarah's Newsletter, Freedom Bulletin Board and Library website. Anne and Elizabeth will determine when to begin the service.

Motion to Approve Supplemental Budget made by Dann and seconded by Miriam.
Approved unanimously.

Update on cash management and implementation

Currently, Fidelity holds the funds. Our FOL policy requires us to evaluate the institution that holds our money every 3 to 5 years. We intend to do just that since we faced with some difficulties with Fidelity recently. But for now, the funds have been reinvested with them.

Upcoming:

Summer Reading Celebration and Ducky Day Book Sale

See Elizabeth's Report. The date: June 29th.

There will be a book sale, coffee and donuts and a T-shirt/tie-dye activity. Need volunteers! Speak with Sarah or Elizabeth.

Annual Appeal Newsletter

Sarah will complete the Newsletter before the end of June. The Newsletter includes information about Library events during OHW (the bake sale, the cookout, the book sale), the summer reading program, Kanopy, museum passes and amazon smile (library gets donations made). Sarah received compliments on last year's letter. Donna will stuff the envelopes and needs volunteers to assist.

OLD HOME WEEK Events

See Elizabeth's Report and speak with her if you are willing to assist in OHW. She needs volunteers!!

Volunteer Event

Dinner will be held at Anne's home on August 14 at 6:00.

Adjourn

Next FOL Executive Committee Meeting: 10/17/19 @ 2:00pm.

Next Friends of the Library Board Meeting: 11/9/19 @ 10:00am.

Respectfully submitted,
Harriet Fishman