

Freedom Public Library Trustees Meeting  
February 11, 2021 ~~Draft~~ Minutes  
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In attendance via the Zoom digital conferencing platform:

Chuck Brooks, Chair; Maureen Elliott, Trustee; Paul Mathieu, Secretary; Ann Pierce, Trustee;  
Other attendees: Elizabeth Rhymer, Library Director; Robin Waters, general public

The board agrees that the meeting can be conducted by digital conferencing in accordance with NH RSA 91-A:2, III(b) and pursuant to NH Emergency Order #12 which references the Covid 19 pandemic. A quorum is established with four trustees in attendance by Zoom, as noted above.

Called to order at 3:36pm

The minutes of January 14, 2021 were read. A motion by Pierce with second by Elliot to accept the January 14, 2021 minutes passed with Brooks, Elliot, Pierce and Mathieu all voting in favor.

#### Financial Reports

Due to Jayne's (FPL treasurer's) illness, financial reports were not available to review. Chuck will meet with the library bookkeeper (tentatively scheduled for 2-16-21) to assemble reports to disseminate to the board by email and formally present at the March meeting.

Robin Waters was briefly introduced as a candidate for Jayne Britton's expiring term as trustee and treasurer.

#### Director's Report

Elizabeth presented the Director's Report chronicling the successful continuation of Library programming for adults, Freedom Elementary School students, for fans of the Children's Story Time and other initiatives. Attendance to details of maintenance concerns, summer program development and collection management were noted.

#### Agenda Items:

- 1) Robin Waters was more formally introduced to the board as a candidate for trustee and treasurer. Robin hopes to be elected into both responsibilities.
- 2) Discussion of the presentation to the town meeting was tabled to the March meeting.
- 3) Chuck led a discussion of the policy review schedule. The March agenda will include reviews of the Volunteer Policy, the Response to Law Enforcement and Unaccompanied Child policies.

#### Other Business:

Elizabeth asked the board to consider tuition reimbursement for staff taking classes toward higher certification or competency in Library Science. The board agreed informally that it

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supports the concept of tuition reimbursement and that further consideration is warranted.  
Discussion tabled.

Elizabeth presented a portion of a video of an online conference by Terri Knowles that Elizabeth attended. The topic of the video was legal requirements of financial practices for public institutions such as public libraries. The board informally agreed to continue viewing the presentation at a future date TBD.

The next meeting date was set tentatively for March 11th at 3:00pm.

Adjourned at 5:01pm